



NOTTINGHAMSHIRE HISTORIC CHURCHES TRUST
Registered Charity No. 518335

APPLICATION FOR GRANT ASSISTANCE

ALL questions in the accompanying form should be completed and the form returned to the Grants Administrator along with the supporting documentation listed below. Please note that missing information may delay or invalidate your application.

- Photographs illustrating the project (if supplying in digital form, please send on CD Rom)
- Copy of estimates and/or priced specifications (or architect's tender documents). Applicants are expected normally to provide **at least THREE estimates** for the proposed works
- Copy of the financial accounts for the last two completed years for the organisation responsible for the upkeep of the building (audited copies if available)
- Any other information that will support your application (eg details of work proposed, faculty, certificates, etc.)

Please note the following two most important points:

1. Please send only **copies** of photographs, estimates, specifications, accounts, etc. The Trust is unable to return original documentation
2. Please ensure that you put the correct amount of postage stamps on your application. Due to the escalating cost to the Trust of underpaid postage, the Trustees regret that delivery of all underpaid packages will now be refused and will be returned to the sender.

Mrs Linda M Francis
Grants Administrator
Nottinghamshire Historic Churches Trust
15 Tattershall Drive
Beeston
Nottingham
NG9 2GP

Telephone: 07757 800 919
e-mail: linda.francis15@ntlworld.com

www.nottshistoricchurchtrust.org.uk



NOTTINGHAMSHIRE HISTORIC CHURCHES TRUST
Registered Charity No. 518335

APPLICATION FOR GRANT ASSISTANCE

This form and all requested supporting documentation should be returned to:
Mrs Linda Francis, 15 Tattershall Drive, Beeston, Nottingham, NG9 2GP

Please answer EVERY question. You may continue on additional sheets if required.

DETAILS OF THE CHURCH/CHAPEL

1. Name of Church or Chapel:

2. Address/Location:

3. Denomination:

4. Deanery/Circuit etc.

5. Brief Description of Church/Chapel (eg. date, building materials etc):

6. Is the Church a Listed Building: Yes No If yes, what grade:

YOUR CONTACT DETAILS

7. Name and address for all correspondence:

➤ e-mail address:

➤ Contact telephone number:

8. Status of Applicant

PROJECT DETAILS

9. Summary of the works for which grant assistance is sought:

Please supply a photographic illustration of the project. *(It should be noted that unless applicants state otherwise, these photographs may be used by the Trust to illustrate projects they have supported.)*

10. Approximately how many people will benefit from this project?

11. What are the community benefits?

12. Has the approval of the appropriate authorities been obtained (eg. for Anglican churches, a faculty)? **(Note: no grant can be made unless permission has been obtained before work commences)**

13. Are you using a professional advisor (eg an architect)? Please give details

FINANCIAL INFORMATION

| | |
|---|---|
| 14. Total estimated cost of proposed works: | £ |
|---|---|

(Please supply copies of estimates and/or priced specifications (or architect's tender documents). Normally at least THREE estimates are required)

15. Please give details of fund-raising activities made specifically towards the cost of the proposed works and amount raised:

16. Have you made a grant application to the National Churches Trust* or any other grant-aiding body? (if yes, please give details)

* The National Churches Trust, 31 Newbury Street, London EC1A 7HU
Telephone 0207 600 6090. e-mail: info@nationalchurchestrust.org. Website www.historicchurches.org.uk

| | |
|--|---|
| 17. What amount of the total sum has been raised or promised | £ |
|--|---|

More detailed information as to how the project has been funded may be required at a later date.

NOTE: Please supply a copy of the financial accounts for the last two completed years for the organization responsible for the upkeep of the building. **Failure to provide this information may invalidate grant assistance.**

SUPPLEMENTARY INFORMATION

18. When is work expected to commence?

19. When is work programmed for completion?

20. Has any work already commenced?

Yes

No

21. Is your body a registered Charity?

Yes

No

22. Please confirm that you are non-profit making:

Yes

No

23. What is the name of your local planning authority?

STATEMENT OF PUBLIC ACCESS

24. Is the building open for regular public worship?

Yes

No

If the church or chapel is normally kept locked, how do you make provision for visitors?

Please give a general statement regarding your policy towards public access:

SIGNED:

DATE: